

Care Subcommittee Minutes
January 26, 2007
12:30 – 2:00 p.m.

Members Present: Chair: Thomas Shea, MD, Co Chair: Jean Sellers

Nancy Avis, Vickie Byler, Craig Comish, Janet Dail, Lynn Erdman, John Feldmann, Carolyn R. Ferree, Jacquie Halladay, Cynthia Johnston, Karen Knight, Carrie Lee, Karyn Leniek, Suzan Maddox, Bobbi Marks, Becky Hartt Minor, Cathy Rimmer, Thomas Shea, MD, Cindy Snyder, Simbonika Spencer, Todd Thornburg, Jim Whiting
 Chair; Jean Sellers, RN, Associate Chair; Jeannine Woody, Ronna Zimmer

Guest Speaker: Carrie Lee, MD

Lead Staff: Amy Denham, Linda Rohret

Topic	Discussion	Action
1. Welcome/Introductions	Dr. Shea called the meeting to order and welcomed members. Attendees introduced themselves.	
2. Minutes Approval	Dr. Shea called for approval of minutes.	Jeannine Woody moved to approve minutes and minutes unanimously approved.
3. Executive Committee Report	Dr. Shea reported items of interest from the Executive Committee, including new leadership at the ECU Cancer Center, Deborah Porterfield leaving her position with the Comprehensive Cancer Program, Celeste Skinner leaving the Advisory Committee, the successful continuing education event sponsored by Comp Cancer at the NC Academy of Family Physicians annual meeting, and the planned Survivorship and Colorectal Cancer Awareness summits.	
4. Pain Management Tool Resolution	Cynthia Johnston introduced a resolution on adoption and distribution of a clinical decision aid for pain management, developed by the Massachusetts Pain Initiative and endorsed by the American Cancer Society. Members of the Subcommittee expressed concern over duplication of efforts between Comp Cancer and ACS	Bobbie Marks made a motion to approve a revised resolution recommending distribution of the Pain Management Tool and education in its use for NC Clinicians, but postponing a decision whether a NC specific revised version will be produced.

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| 5. Oncology Trial Accrual in North Carolina: Progress and Challenges | and recommended further negotiation regarding who would print and distribute the tool.
Carrie Lee, MD gave a presentation on efforts to improve clinical trial accrual in North Carolina and difficulties enumerating current clinical trial participation. | The revised resolution was unanimously approved.
Dr. Shea introduced a resolution to pursue discussion with the NC Central Cancer Registry and the ACS National Cancer Database regarding beginning to collect data on clinical trials participation. The resolution was unanimously approved. |
| 6. Update on Survivorship activities | Ronna Zimmer and Suzan Maddox reported on their participation in a Lance Armstrong Foundation sponsored Survivorship Summit in Austin Texas and announced Livestrong Challenge event. | |
| 7. Cancer Assistance Update | Dr. Denham reported that the Cancer Assistance Program has had to close for this fiscal year due to insufficient funds. She introduced a resolution to form an ad hoc committee to make recommendations on funding, scope and administrative structure of the program in coming years. | The resolution was unanimously approved and volunteers to serve on this committee were sought. |
| 8. Cancer Plan Update | Dr. Shea led a discussion of the Cancer Plan, reviewing goals and objectives from other State's Cancer Plans and selecting goals and objectives for inclusion in NC's plan. | |
| 9. Meeting adjourned at 2:00 pm. | | |
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